

## ***Pre-Employment Information Form for Women and Minorities***

This employer is a government contractor subject to Executive Order 11246, section 503 of the Rehabilitation Act of 1973, as amended, which requires government contractors to take affirmative action to employ and advance in employment minorities, women, and qualified individuals with disabilities. If you are a minority, or a woman and would like to be considered under the affirmative action program, please fill out and return this form.

Providing this information is voluntary, refusal to provide the information will not result in any adverse treatment. This Information Form will be kept in a separate, confidential file and will be used only for safety and government reporting purposes.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Position Applied for: \_\_\_\_\_

Race/Ethnic Group:         White                                 Black  
    Hispanic                                 Asian  
    American Indian                         Other: \_\_\_\_\_

Sex:                                Male:         Female:

You may inform us of your desire to benefit under the program at this time and/or at any time in the future.

It is the policy at Excell Marketing to provide equal employment and advancement opportunities to all qualified individuals. To achieve this goal, Excell Marketing is dedicated to taking affirmative action to employ and advance in employment, minorities, women, and qualified disabled persons. All personnel actions, including recruitment, hiring, training, and promoting persons in all job titles, will be administered without regard to race, color, religion, sex, national origin, age, disability or other protected basis and all employment decisions are based solely on valid job requirements.

Signature: \_\_\_\_\_

Note: You may e-mail this form back to us at [jecain@excellmktg.com](mailto:jecain@excellmktg.com) or you may fax a copy to Human Resources at (515) 244-7200

Completion of this voluntary form will not be considered an application for employment. To be considered an applicant, you must either our company's application form or submit a detailed resume.